



MINUTES OF THE 1st MEETING OF THE SYNDICATE

Saturday, 14th November, 2009
Islamia College Peshawar



ISLAMIA COLLEGE PESHAWAR
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No. 344 /Acad:

Dated: 15 / 12 / 2009

To

All concerned.

Subject: MINUTES OF THE SYNDICATE MEETING HELD ON 14.11.2009

Dear Sir,

Minutes of the 1st meeting of the Syndicate Islamia College Peshawar held on 14th November 2009 are sent herewith for your perusal.

You are requested to communicate your observation(s) on the Minutes, if any, within 07 days of the issue of this letter. If no observation is received within the prescribed time, the Minutes will deem to be confirmed.

With regards.


Registrar

No. 345 /Acad:
Copy to:

PS to Vice-Chancellor, Islamia College Peshawar.


Registrar

MINUTES OF THE FIRST MEETING OF SYNDICATE'S ISLAMIA
COLLEGE PESHAWAR HELD ON 14.11.2009

Maiden meeting of the Syndicate, Islamia College Peshawar was held on Saturday 14th November 2009 under the chairmanship of Mr. Ajmal Khan, Vice-Chancellor.

The following participated in the meeting:-

1. Mr. Atta-ur-Rahman Lodhi,
Secretary, Higher Education Department,
Government of NWFP.
2. Prof. Dr. Haider Shah,
Dean, Faculty of Natural Sciences,
Islamia College Peshawar.
3. Prof. Dr. Syed Zahir Shah,
Dean, Faculty of Biological Sciences,
Islamia College Peshawar.
4. Prof. Dr. Naushad Khan,
Faculty of Social & Behavioral Sciences,
Islamia College Peshawar.
5. Prof. Dr. Muhammad Irshad,
Dean, Faculty of Languages & Literature,
Islamia College Peshawar.
6. Mr. Sabur Sethi,
President, City University, Peshawar.
7. Dr. Sher Muhammad,
Chairman, Red Crescent Society, North, Pakistan.
8. Prof. Dr. Nasim Mustafa,
Principal, Islamia College for Girls, Peshawar.
9. Mr. Sher Bahadur,
Registrar,
Islamia College Peshawar.

10. Mr. Zia Ullah Sehrai,
Assistant Professor, Department of Archaeology,
Islamia College Peshawar.
11. Dr. Sareer Badshah,
Controller of Examinations,
Islamia College Peshawar.
12. Mr. Muhammad Azam Khan,
Dy. Treasurer,
Islamia College Peshawar.
13. Mr. Saeedullah Jan,
Lecturer,
Department of Physics,
Islamia College Peshawar.

The Registrar started proceedings of the meeting with recitation from the Holy Quran.

The Vice-Chancellor in his opening remarks welcomed the participants. He added that the Syndicate plays an important role in administering the affairs of the University and hoped that the learned members would work whole heartedly for the betterment of the University. He said that Islamia College Peshawar was a name in the field of education. In the past almost a century, Islamia College Peshawar has played a pivotal role in educating not only the youngsters of this area, but his region and the country. Today Islamia College Peshawar is known all over the world and the people have great expectations from this great historical institution. The Vice-Chancellor further informed the members that the University had taken off by starting the BS 4 year's integrated programme and, at the same time, it started a two years Masters programme in about 9 subjects. Beside this, MS/M.Phil leading to Ph.D courses have also been started in 5 disciplines. With its academic pursuit, the University has started functioning in a smooth manner. The Vice-Chancellor then asked the Registrar to take up the agenda items for discussions.

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Then formal agenda of the meeting was taken up as under:-

ITEM NO.1 ISLAMIA COLLEGE PESHAWAR TEACHERS' TENURE TRACK STATUTES 2009

The Statutes were perused and the following amendments were proposed in it:-

2 (l): Head of the department should be added as under:-

"Scrutiny Committee" means Committee constituted by the Vice-Chancellor for a candidate comprising of the head of the department.....

3 (3): The words, to be considered for appointment, be replaced with when appointed.

The Syndicate recommended the Statutes for approval of the Senate.

ITEM NO.2 ELIGIBILITY CONDITION FOR APPOINTMENT OF FACULTY IN ALL DISCIPLINES.

The learned members perused the eligibility conditions and proposed the following amendments:-

Lecturer: (Minimum qualifications)

Ph.D degree should be added ..

"First class Masters' degree (B-Grade) or Second Class Masters' with M.Phil / Ph.D degree".....

Assistant Professor: (Minimum qualifications)

MS degree should be added

" Masters' degree (foreign) or M.Phil / MS (Pakistan) or equivalent degree".....

The Vice-Chancellor, however, clarified that the eligibility criteria had been prescribed by the Higher Education Commission for all public Universities and it is beyond the powers of the University to change it.

The Syndicate recommended the eligibility criteria for consideration of the Senate.

ITEM NO.3 AMENDMENT IN SECTION 4(2) OF THE FIRST STATUES APPENDED TO THE ISLAMIA COLLEGE PESHAWAR ACT 2009.

The Registrar explained that the Section 4(2) of the First Statues is in conflict with Section 20(2)(d) of the Islamia College Peshawar Act 2009 regarding appointment of Deans and added that Section 4(2) of the First Statues as provided in Islamia College Peshawar Act 2009 needs to be amended accordingly.

The Syndicate recommended the proposed amendment for consideration of the Senate.

ITEM NO.4 ELIGIBILITY CRITERIA / QUALIFICATION FOR THE POST OF DIRECTOR OF WORKS (BPS-20)

The Syndicate considered the item and proposed the following amendments in the eligibility criteria:-

a. "1st class/B-grade MS Engineering from an HEC recognized University/Institution with 15 years professional experience or Ph.D degree with 10 years professional experience".....

or

b. "1st class / B-grade B.Sc Engineering"

The Syndicate recommended the eligibility criteria for approval of the Senate.

ITEM NO.5 ANNUAL REPORT

The Registrar read out the contents of 1st annual report of the University, which highlighted historical background, academic and research activities, details of

teaching and non teaching staff, income and expenditure position and developmental budget etc during the year 2008-09.

While reviewing the Annual Report, some learned members made the following suggestions:-

- Chairs on Sher Shah Suri, renowned Afghan King and Sir Sahibzada Abdul Qayyum Khan, the founder of Islamia College Peshawar should be created in the University.
- Establishment of Department of Anthropology.
- Establishment of a Centre of Biosocial Applied Statistics.
- On Page -31 The words: **and assented by the Chancellor on 12th February 2009** should be added.
- **The Department of Management Sciences** should be included.
- On Page-32 after 03 departments, **Centre** should be added
Research:- The University has invited application forms for 10 seats each in M.Phil leading to Ph.D. (**10 seats each** should be omitted).

While concluding discussion on the point, the Syndicate expressed its heartfelt thanks for Lt. Gen. (R) Ali Muhammad Jan Orakzai ex-Governor NWFP for the dedicated efforts he made for upgradation of Islamia College to a public sector University and felt that it was a gala day in the annals of the College when he formally announced creation of the University on the occasion of the 8th Annual General Meeting of Senior Alumni Association in December 2007. The Syndicate also acknowledged with thanks the role of the incumbent Governor / Chancellor for prompt promulgation of the Ordinance in March 2008 and for giving his assent to the Islamia College Peshawar Act 2009.

Thereafter, the Registrar invited the Dy. Treasurer to present the annual budget and recommendations of the F&PC made in its meeting held on 29.08.2009 to the Syndicate for consideration. The Dy. Treasurer presented the annual budget and

recommendations of F&PC and SNE as per Annexure IV & V of the agenda Item- 5 as follows:-

Item No. 1 HEADSHIP ALLOWANCE

The following headship allowances for performing additional duties were proposed for consideration of the Syndicate:-

S.No.	Post	Allowance per month (in Rs.)
1.	Dean	3000/-
2.	Chairman	2000/-
3.	Principal of the Constituent College	2000/-
4.	Principal of the Constituent School	2000/-
5.	Directors (Academic/Administration)	2000/-
6.	Registrar / Treasurer / Controller of Examinations	3000/-
7.	Provost	3000/-
8.	Chief Proctor	1000/-
9.	Staff Proctor	2000/-
10.	Senior Proctor	1500/-
11.	Senior Warden	1500/-
12.	Resident Warden	1500/-
13.	Assistant Warden	1000/-

The Syndicate considered the proposal and directed that the allowance would be admissible to the incumbents only if they hold additional charge of the posts. The Syndicate recommended the proposal for consideration of the Senate.

Item No.2 TELEPHONE CEILING FOR OFFICES AND RESIDENCES

The house discussed the proposal as detailed below.

S.No.	Post	Office	Residence
1.	Officer of BPS-22	No limit	No limit
2.	Professor / Officer of BPS-21	2000+line rent	4000+line rent
3.	Deans	3000+line rent	4000+line rent
4.	Chairman/Principal/Director of Institute	3000+line rent	3000+line rent

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	other than Professor		
5.	Associate Professor	2000+line rent	2000+line rent
6.	Registrar, Treasurer, Controller of Examinations	No Limit	3000+line rent
7.	Director P&D, Director Admissions, Director Administration	3000+line rent	3000+line rent
8.	Director Sports, Librarian	2500 + line rent	2000 + line rent
9.	Director of Works	2500 + line rent	2000 + line rent
10.	Medical Officer	2000 + line rent	1200 + line rent
11.	Deputy / Additional level Administrative Officer	2000 + line rent	-----

The house while considering telephone ceiling proposed for professors / officers in BPS-21, brought it at par with the Deans and fixed at Rs.4000/- per month. The house directed that payment of the telephone charges would be made according to the procedure being followed in the University of Peshawar. The Secretary Department of Higher Education was of the view that Provincial Government's rules should have been mentioned. He, however, did not agree to the proposal.

The Syndicate recommended the proposed telephone ceiling for approval of the Senate.

Item No.3 FUEL CHARGES TO PROFESSORS

A considerable discussion took place on the matter and the Syndicate agreed that the fringe benefit/perquisite should be given to Professors according to the provisions of the Act of the University and recommended it for approval of the Senate.

Item No.4 GRANT OF ADHOC RELIEF ALLOWANCE 2009 AND INCREASE IN PENSION OF THE UNIVERSITY'S EMPLOYEES

The Dy. Treasurer informed the meeting that payment of the allowance had been made to the employees of the University since June 2009, subject to approval of the

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authorities. The Syndicate recommended the grant of adhoc relief allowance and increase in the pension of the University's employees since June 2009 according to the instructions of the Government.

Item No.5 GRANT OF ONE SPECIAL INCREMENT ON UPGRADATION OF PAY SCALES.

The Syndicate recommended for grant of one special increment to the clerical staff and the employees from BPS-01 to BPS-04 on upgraded pay scales as per instructions of the Government.

Item No.6 ACTUAL EXPENDITURE FOR 2008-09

The Dy. Treasurer informed the Syndicate that, on the whole, an amount Rs. 56.037 millions was outstanding against the University of Peshawar on account of different heads. The Syndicate directed the Dy. Treasurer should prepare a case for Senate to apprise the worthy Chancellor who may direct the administration of the University of Peshawar to meet the expenditure.

Item No.7 BUDGET ESTIMATES FOR 2009-10 AT A GLANCE

The Dy. Treasurer presented the budget estimates for the FY 2009-10 as under:-

i) Total Receipts.	= Rs.387.394 million
ii) Total expenditure	= Rs.407.465 million
iii) Deficit	= Rs. 17.071 million

The Dy. Treasurer explained that efforts would be made to bring down the shortfall by keeping the expenditure at bare minimum. The Vice-Chancellor said that the University, being in infancy, needs some financial help from the Provincial Government.

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The Secretary Higher Education Department very kindly assured that he would recommend the case for extending financial help to the University.

While perusing head-wise allocations in the annual budget, Mr. Sabur Sethi said that at least 5% of the budget should have been allocated for scholarships. The Vice-Chancellor explained that when financial position of the University improves, more funds would be allocated for the purpose.

The Dean Faculty of Social & Behavioral Sciences said that funds for contingency should have been mentioned clearly in the budget. He proposed that break-up of the amount should be made and shown in the budget. At his instance, the house agreed to create 01 more post of Assistant Professor for the Department of Botany. Regarding enhancement of pay of contract employees, the Vice-Chancellor assured that they would be regularized in the near future according to the prescribed procedure.

The Principal Islamia College for Girls proposed creation of one post of KPO for the College.

While perusing the budget estimates, the Secretary Higher Education Department advised that.

- Expenditure should not be made in excess of the budgeted allocations.
- The amount of Rs.3,00,000/- allocated for purchase of Stores is very little as compared to Rs.6.00 millions set aside for Unforeseen Expenditure and therefore, some more funds should be transferred to the head: Purchase of Stores to make the allocations more realistic.
- A token amount is allocated in each head of account, so that it should not be left blank.
- Allocation of funds where made, should be utilized judiciously.

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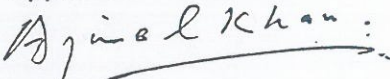
The Registrar commented that the budget was prepared according to the format of Higher Education Commission and, as far as possible funds would be disbursed according to the allocations. With these observations, the Syndicate recommended the budget estimates for the FY 2009-2010 to the Senate.

The Dean, Faculty of Biological Sciences pointed out that Rules of Business should be notified before next meeting of the Syndicate.

Before concluding the meeting, the Vice-Chancellor thanked the participants for their active role and said that the proceedings were conducted in a very pleasant manner.


Registrar

Approved / confirmed



Ajmal Khan
Vice-Chancellor/Chairman Syndicate
Islamia College Peshawar.



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