



# ISLAMIA COLLEGE, PESHAWAR

KHYBER-PAKHTUNKHWA, PAKISTAN

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No. 5616 /Acad:

Dated: 29/08/2023

To

All Members of the Senate  
Islamia College Peshawar

Subject: FINAL MINUTES OF THE 16<sup>TH</sup> (EMERGENCY) MEETING OF THE SENATE, ISLAMIA COLLEGE PESHAWAR HELD ON 12/06/2023

Dear Sir/ Madam,

Reference to letter No. SO(U-I)/HE/8-11/ICP/Senate-Meeting: Dated 25/08/2023, received from the Section Officer (U-I) Higher Education Archives & Libraries Department Government of Khyber Pakhtunkhwa, Peshawar enclosed please find herewith the final minutes of 16<sup>th</sup> (emergency) Meeting of the Senate, Islamia College Peshawar held on 12/06/2023 duly approved by the Hon'ble Governor, Khyber Pakhtunkhwa/ Chancellor, for your information and record.

Encls: As stated above

Copy to:

1. The Section Officer (U-II), Governor's Secretariat, Khyber Pakhtunkhwa Peshawar with reference to letter No. SO(II)6(11)4/GS/23/1325-27/WE Dated: 17.08.2023.
2. Section Officer (U-I), Higher Education Archives & Libraries Department, Government of Khyber Pakhtunkhwa with reference to letter No. SO(U-I)/HE/8-11/ICP/Senate-Meeting Dated: 25.08.2023
3. The Treasurer, Islamia College Peshawar
4. Deputy Director Web, to upload the approved budget estimates for Financial Year 2020-21, 2022-23 and 2023-24 on official website of Islamia College Peshawar.
5. PSO to Vice-Chancellor, Islamia College Peshawar
6. Master file

  
Registrar

Registrar



GOVERNMENT OF KHYBER PAKHTUNKHWA  
HIGHER EDUCATION, ARCHIVES &  
LIBRARIES DEPARTMENT

No. SO(U-I)/HE/8-11/ICP/Senate-Meeting  
Dated Peshawar, the 25<sup>th</sup> August, 2023

To

The Vice Chancellor,  
Islamia College, Peshawar.

Subject: **MINUTES OF THE 16<sup>TH</sup> (EMERGENCY) MEETING OF THE SENATE  
ISLAMIA COLLEGE PESHAWAR.**

I am directed to refer to your letter No. 55545/Acad dated 05.07.2023 on the subject noted above and to enclose herewith minutes of 16<sup>th</sup> (emergency) meeting of the Senate (in original) duly approved by the competent authority for further necessary action at your end.

2. I am further directed to request to upload the approved Budgets for the Financial Year 2020-21, 2022-23 and 2023-24 on official website of the university as desired by the competent authority, please.

Encl. as above

  
25/8/23  
Section Officer (U-I)

Endst. No. & date even:

Copy forwarded to the:

1. Principal Secretary to Governor, Governor's Secretariat Khyber Pakhtunkhwa w/r to his letter No. SO(II)6(11)4/GS/23/1325-27/WE dated 17.08.2023.
2. PS to Secretary Higher Education Department.
3. Master File.

  
Section Officer (U-I)

**SUBJECT: MINUTES OF 16<sup>th</sup> MEETING (EMERGENCY) OF THE SENATE, ISLAMIA COLLEGE PESHAWAR HELD ON 12<sup>th</sup> JUNE, 2023 AT THE GOVERNOR'S HOUSE, PESHAWAR**


16<sup>th</sup> meeting(Emergency) of the Senate, Islamia College Peshawar was held on 12<sup>th</sup> June, 2023 at 02:00 PM in the Conference Room, the Governor's House, Peshawar. The meeting was chaired by the Honorable Pro-Chancellor, Islamia College Peshawar/Provincial Minister for Higher Education, Khyber Pakhtunkhwa, Ms. Justice (Rtd) Irshad Qaiser(duly authorized by the Honorable Chancellor). The following attended the meeting:

S. No.	Name	Designation
1.	Prof. Dr. Gul Majid Khan	Vice-Chancellor, Islamia College Peshawar
2.	Prof. Dr. Salim-ur-Rehman	Vice-Chancellor, Sarhad University of Science & IT, Peshawar (Nominee of the Chancellor)
3.	Mr. Javed Iqbal	Additional Secretary HED
4.	Mr. Wasif Rehman	Additional Secretary (Finance)
5.	Mr. Saeedullah Khan	Additional Secretary Establishment
6.	S. Naveed Hussain Shah	Incharge(M&E), HEC (Nominee of Chairman, HEC)
7.	Prof. Dr. Izhar Ullah	Department of Urdu
8.	Dr. Hussain Farooq	Department of Islamic Theology
9.	Dr. Saeedullah Jan	Department of Physics
10.	Dr. Muhammad Wasim	Department of Computer Science
11.	Dr. Aqib Ali Khan	Assistant Controller of Examinations
12.	Dr. Qasim Mansoor Jalali	Registrar, Islamia College Peshawar
13.	Dr. Hamid Ullah	Treasurer, Islamia College Peshawar

The meeting was also attended by Mr. Mazhar Irshad, Principal Secretary to the Governor, Khyber Pakhtunkhwa and Mr. Zubair Arshad, Additional Secretary to the Governor, Khyber Pakhtunkhwa.

The meeting started with recitation of a few verses from the Holy Quran, where after, the Chair asked the members for formal introduction. Thereafter, she requested the Vice-Chancellor, Islamia College Peshawar to proceed with the agenda of the meeting. The Vice-Chancellor thanked the members for their presence and also acknowledged the role of the Principal Secretary to Governor and his team for their valuable suggestions in Pre-Senate Session.

Minutes of the 16<sup>th</sup> Meeting, ICP

  
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The Vice-Chancellor briefed the forum about the various steps taken by him since taking charge in March'2021 and progress made regarding the financial sustainability of the University. He informed the forum that soon after his joining as VC, he was informed that Islamia College Peshawar was unable to pay salaries for the very next month. After his continuous two year struggle for the better financial management, the University is able to manage the finances to pay the salaries to the employees till last month.

VC informed the forum told that they have planned to initiate new programs like:

- Training to Afghan Students
- Coaching to students for MDCAT/E TEA
- 2<sup>nd</sup> Shift in the flagship programs like English, Psychology, Political Science, etc
- New BS-level programs are being launched including BS Tourism & Hospitality Management
- And many other initiatives.

The Vice-Chancellor then asked the Treasurer to present the Budget:

**Item # 1: APPROVAL OF THE REVISED ESTIMATES FOR FY 2022-23 AND BUDGET ESTIMATES FOR FY 2023-24**

**Discussion:**

The Senate considered the Budget as recommended by the Syndicate made in its 37<sup>th</sup> meeting held on 10<sup>th</sup> June, 2023 .

As per Section 23(2)(a) of Khyber Pakhtunkhwa Universities Act(Amended), :

*"The Syndicate shall have the power to consider the annual report, the annual plan of work including key performance indicators to be set up by the University, the statements of Accounts, the annual revised Budget estimates and to submit these to the Senate"*


As per Section: 20(2)(e) of Khyber Pakhtunkhwa Universities Act(Amended):

*"The Senate shall have the power to approve the proposed annual plan of work, including key performance indicators to be set up by the University, the annual and revised Budgets, the annual report and annual statement of Accounts".*

The Treasurer informed that the Estimates for FY 2023-24 was placed before the Finance and Planning Committee, Islamia College Peshawar in its 21<sup>st</sup> Meeting held on 2nd June, 2023 and recommended the budget to the Syndicate alongwith suggested changes. The Syndicate in its 37<sup>th</sup> meeting held on 10<sup>th</sup> June, 2023 considered and recommended the Revised Estimates for FY 2022-23 and Budget Estimates for FY 2023-24 alongwith suggested changes to the Senate for approval.

The Treasurer informed the forum that as per Section: 20(2)(e) of Khyber Pakhtunkhwa Universities Act (Amended): *"The Senate shall have the power to approve the proposed annual plan of work, including key performance indicators to be set up by the University, the annual and revised Budgets, the annual report and annual statement of Accounts".*

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The Treasurer elaborated various basic parameters that were considered while preparing the budget like number of departments, programs offered in these departments, number of students, faculty, staff and pensioners. Thereafter, the Revised Estimates for the FY 2022-23 and Budget Estimates for FY 2023-24 were presented with 9 months actual and 3 months expected having deficit of Rs. 449 million and proposed 11 months actual and 01 month expected with a deficit of Rs. 326-million. The Treasurer briefed the forum that as per approved Budget for 2022-23, the total available resources for the FY2022-23 were Rs.1733.377 million against which the University has revised estimates of Rs.1614.304 million for the FY 2022-23 based on 9 months actual and 3 months estimated which are reduced to Rs.1568.968-million based on 11 months actual and one month estimated. Moreover, the University anticipates resources of Rs.1709-million for the FY 2023-24. However, the total available resources increased to Rs.1843.642-million while accounting for the 11months actual and 01month estimation. The Treasurer further elaborated that increase in anticipated income is due to planned increase in enrollments in various programs, introduction of Tourism and Hospitality Management, Data Science and intake of Associate Degree holder's students in the 5<sup>th</sup> Semester. The Treasurer highlighted that multifold increase in the University's own sources during the last years through a graph.

While giving a comparative analysis for the last five years, the Treasurer added that although the grants from the Higher Education Commission are stagnant and remained the same to the allocation made in 2017 to the Islamia College Peshawar. However, the Provincial Government financial support is very negligible relative to the inflationary trends in the economy. He further requested for the matching grants from the provincial government that would certainly fill the income-expenditures gap of the University.

The Treasurer informed that the University has made utmost effort to reduce expenditures within the approved budget. He briefed the forum that approved establishment charges were Rs.1146.978-million for the FY2022-23, whereas, the revised estimates for the 9 months actual and 3 months estimated were Rs. 1127.515-million which were further reduced to Rs.1088.798-million on the basis of 11 months actual expenses and 01 month estimated. Moreover, the University anticipates expenditure of Rs.1468.323-million for the FY 2023-24. The non-salary expenditures approved amount was Rs.585.820-m for the FY 2022-23 and the revised estimates was Rs.564.278-million based on 9 months actual and 3 months estimated, however, the non-salary expenditures reduced to Rs. 478.880-million when computed based on 11 months actual and 01 month estimated. Moreover, the budget estimates of the non-salary expenditures were Rs.691.302-m in case of 9 months actual and 3months estimated for the FY2022-23. However, it is increased to Rs.702.077million in case of 11months actual and 01 month estimated. Whereas, increase in non-salary expenditures are due to pending liabilities of software and computer related equipment as its supply


order is in process. The Treasurer informed that the Revised Estimates for the FY2022-23 and Budget Estimates for FY2023-24 based on 9 months actual and 3 months expected have deficit of Rs. 449 million and 11 months actual and 01 month expected has a deficit of Rs. 326 million. He further added that the University has developed Financial Resource Development Plan as per directives of the Senate that could help cope with the deficit. While elaborating the plan, he informed the forum that the strategy includes introduction of afternoon classes in flagship programs, establishment of coaching academy, grant of affiliations to various colleges, fee revision in collegiate school, utilizing grounds and halls on rent and attracting more Afghan students in HEC project.

At the end of the presentation, the Principal Secretary to Governor asked about reasons of decrease in the total available resources and particularly university own resources. The Treasurer informed that the difference in the approved and revised estimates are due to two main reasons; firstly, there was decrease in the number of students in few departments and at inter level in Pre-Engineering, secondly, the University has received only Rs.103-million grant against the approved/allocated grants of Rs.200-million from the Provincial Government that were included by the Provincial Cabinet, but could not be released due to financial crunch despite hectic efforts by the University. Moreover, there are pending fee against the students for approximately Rs.55-million which are receivables and is carried forward to the next year receipts.

Additional Secretary, HED inquired about the reasons for the increase in the establishment charges in the presence of deficit budget that seems entirely unjustified. The Treasurer informed that the University is at the growth and expansion stage due to which Rs.82.708-million are kept as the impact of planned hiring for the already advertised posts and promotion cases that are under process of the selection boards, Rs.41.354-million are kept as vacant post impact and in addition to that, promotion of the TTS faculties along with upgradation of their posts is reflected in the estimates that have contributed towards the increase in the establishment charges in this year. Nominee of the Secretary, Establishment department asked about the number of vacant posts in the budget for which the 41.354-million impact is included. The Treasurer informed that the University has 1702 sanctioned posts out of which 1047 are filled. He further asked about the reason of keeping such a large number of vacant posts in the budget. The Treasurer informed that in order to maintain the staff to faculty ratio within the limits of the HEC the university has maintained control over hiring. Moreover, many employees have retired during the past couple of years but no appointments have been made as their replacements due to fiscal health of the university.

Nominee of the Secretary, Finance Department highlighted the Rs.216-million placed in the heads of other allowances and suggested to rationalize it. The Treasurer informed that it includes the impact of anticipated Adhoc Relief 2023-24. The Vice-Chancellor

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informed that every year there is increase in salary announced by government and adopted by the Universities. Therefore, the amount cannot be excluded from the budget, however, it may be rationalized as suggested.

Additional Secretary, HED also asked about the reason of keeping large amount in the Basic Pay of Officer and Staff for a period of 01 months which was also endorsed by the Principal Secretary to Governor. The Treasurer informed that the University has adopted the revised Basic Pay Scale of the Provincial Government through statutory bodies in middle of the year and almost six months' arrears are pending for payments that is included in the estimates.

Nominee of the Secretary Finance, Department and Nominee of the Secretary, HED asked for the reasons of increases in the non-salary expense by more than Rs. 200-million. The Treasurer replied that this includes the retiring benefits which is estimated to be increased by Rs. 84-million in the FY-2023-24 due to increasing number of retirees and almost 30 more employees will be proceeding on Leave Preparatory to Retirement(LPR) in coming year, PERN bills for Rs.48-million, long standing Supervisors payments of Rs.10-million, Foreign Evaluators payments for Rs. 15-million and increase in Electricity charges for Rs. 15-million are the major contributing overheads that cannot be reduced.

Dr. Saeed Ullah Jan, Member of the Senate sought the attention of the forum that as the government announced the increase in salary all the government employees get that in the very next month. However, they have not received the increase in salary in a timely manner and completely unjustified by not allowing the DRA@15% to the university employees. Nominee of HEC also agreed with the view of the member. He further highlighted that Higher Education Sector needs extra-ordinary support from Federal as well as Provincial Governments. He further added that HEC is trying its best to increase the budget from the Federal Government and informed that the Chairman and Executive Director have held several meetings with the Ministry of Finance to release the 5% budget cut.

He also asked that why the budget presented in the Finance & Planning Committee, Syndicate and Senate is different. Nominee of the Secretary Finance, who attended the meetings of the F&PC as well as the Syndicate, replied that she knew that the budget is discussed in detail in the Finance and Planning Committee and reviewed by the Syndicate and necessary changes were incorporated accordingly. Hence these changes are visible.

Nominee of the Secretary Finance and Nominee of Secretary, HED suggested that in order to reduce deficit, vacant post impact Rs.41.354-million, other allowance Rs.216-million, impact of planned hiring Rs.82.703-million may be excluded from the budget estimates or the University may provide justified plan to address the budget deficit or the

budget may be referred to a committee for detailed working, which was also endorsed by the Principal Secretary to Governor.

The Pro-Chancellor also asked that either the University may present a plan that how the deficit will be managed, otherwise, the budget may be referred to the committee. The Treasurer informed that as the University has provided a detailed income generation plan which could easily accommodate the deficit up to the maximum extent and excluding vacant posts impact would completely cover the budget deficits. So, the forum is requested to approve the budget along with the proposed income generation plan to implement the same with true spirits.

Dr. Aqib Ali Khan, Member of the Senate opined that that the Federal Budget is also in deficit but still it gets approved. However, the University has provided a very rationalized income-generation plan that could cope the budget deficit, so the forum is requested to approve the budget.

The Vice Chancellor also informed the forum that with the guidance of the Pro-Chancellor, a committee is trying hard to revise the lease agreements with the tenants of the Islamia College Peshawar property that will also increase the income manifold in addition to the income generation plan so the forum may approve the budget.

After detailed discussion, the forum directed the University to rationalize the Budget in light of the suggestions and to include the rationalized income from the income generation strategy and reduce the expenditure and to present the budget by incorporating the changes for consideration of the Senate.

The Treasurer incorporated the suggested changes in expenditures and income and presented the Revised Estimates for the FY2022-23 based on 11 months actual and 01 month expected and Budget Estimates for FY2023-24 as under:

  
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Revised Estimates FY 2022-23 & Budget Estimates FY 2023-24				[Million Rs.]
Particulars	2021-22 (Actual)	Approved Budget CFY 2022-23	Revised Estimates (11 months Actual & 1 months' probable)	(Budget Estimates) 2023-24
a. Opening Balance:	98.821	7.368	7.368	1.290
b. Recurring Grant from HEC	455.865	444.923	447.318	446.200
c. Provincial Govt. Grant	75.000	200.000	103.000	117.000
d. Total Own Resources	839.793	1081.086	1011.282	1415.152
<b>A. Total Available Ressources [a + b + c + d]</b>	<b>1469.479</b>	<b>1733.377</b>	<b>1568.968</b>	<b>1979.642</b>
a. Total Establishment Charges [4 a to e ]	1020.075	1146.978	1088.798	1331.615
b. Total Non Salary Expenses [4 f to h ]	442.036	585.820	478.880	647.199
<b>B. Total Expenditures [ a + b ]</b>	<b>1462.111</b>	<b>1732.798</b>	<b>1567.678</b>	<b>1978.814</b>
<b>C. Surplus / Deficit [A - B]</b>	<b>7.368</b>	<b>0.579</b>	<b>1.290</b>	<b>0.828</b>

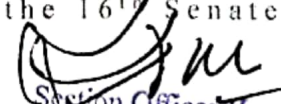
Dr Muhammad Waseem, Member Senate requested to consider the item regarding re-constitution of the faculties, which has been recommended by the Syndicate for approval to the Senate. His request was seconded by Dr. Saeed Ullah Jan, Member Senate. However, they were informed that the item could not be discussed since the meeting was convened on a single item agenda, VIZ 'Approval of Budget for the Financial Year 2023-24'. Hence the University may bring the item to Ordinary meeting of the Senate, Islamia College Peshawar once it is convened.

**Decision:**

The Senate approved the Budget of Islamia College Peshawar for the Financial Year 2023-24 with a surplus of Rs. 0.828-million.

The meeting ended with vote of thanks by the Vice-Chancellor.

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Minutes recorded by:

  
Registrar,  
Islamia College Peshawar.

Approved by:

  
Vice-Chancellor,  
Islamia College Peshawar. 05/07/23


  
Section Officer-II  
Governor's Secretariat  
Khyber Pakhtunkhwa

**OBSERVATIONS MADE ON THE  
MINUTES OF THE 16<sup>TH</sup> MEETING OF THE SENATE  
HELD ON 12.06.2023**

Agenda Item	Observations	Remarks
Item No. 1	<p><b>OBSERVATIONS MADE BY DR. SAEEDULLAH JAN, ICP (MEMBER SENATE)</b> <b>Subject: Observation in minutes of 16<sup>th</sup> meeting of Senate held on 12.06.2023 (Attached as Flag-A)</b></p> <p>1. The budget was presented by Treasurer Islamia College Peshawar with deficit of 329 million. After the presentation when the house was open for discussion. The principle secretary to Governor directly said that the budget has huge deficit and be referred to the committee. The minister for higher education Madam Irshad asked the principle secretary and secretaries from other Departments to give suggestions to address the issue of deficit. The Deputy Secretary of finance Madam Aneela suggested that the 30% increase in the current budget should be either delayed or given in the breakups. The undersigned in response to her suggestion told the house that the university employee have not been paid 15% DRA announced by KP government in March 2022 yet, and the 15% of the basic pay arrears of the 15% increase by the federal government are still pending. House maintenance deduction from our salaries are not spent by authorities on the campus houses for the last few years. Extra workload bills are still pending (M.Phil. PhD and others). The undersigned asked the house, why the sacrifices are only expected from the universities employees whereas all other government employees have been granted these increases. All the Secretaries said that these complaints are genuine but some other unnecessary expenditures should be excluded from the budget to make the deficit to zero.</p> <p>2. In addition, the undersigned raised the question of faculties formation for approval. This was an extra agenda point along with the budget. Dr. Muhammad Waseem, Member of Senate seconded the idea. However, the chair turned down the idea because the meeting was emergency one.</p>	Minutes recorded correctly
Item No. 2	<p><b>OBSERVATIONS MADE BY DR. AQIB ALI KHAN, ICP (MEMBER SENATE)</b> <b>Subject: Observation in minutes of 16<sup>th</sup> meeting of Senate held on 12.06.2023</b></p> <p>I would like to bring your attention to a typographic mistake made on last page under section of "<b>Decision</b>" The term "<i>Financial Year 2023-23</i>" may be corrected to "<i>Financial Year 2023-24</i>" accordingly.</p>	Minutes corrected accordingly.

Vice-Chancellor

  
5/7/23

  
Section Officer-II  
Governor's Secretariat  
Khyber Pakhtunkhwa

  
Registrar